DPISD JUNIOR HIGH SUMMER PROGRAMS - ADMINISTRATOR INFORMATION **\*DRAFT\***

* **Staffing:** Begin contacting teachers in March for positions and sub positions. Email previous summer workers first, then JH staff, HS staff, and elementary staff. Submit final summer work list with budget codes to HR. Only certified teachers, no paraprofessional positions for JH summer school.
* **Two clerk positions:** 1) Front Office/Attendance Clerk position (Brenda Salas-DWJH) and 2) Copy clerk.
* **Buses:** Each campus verifies and sends transportation needs to the Transportation Department.
* **Meals:** Summer breakfast and lunch program available before and after classes. Notify summer cafeteria manager of any changes in student count or added days.

**JUNE**

**JUNIOR HIGH – PROGRAMS FOR 5TH - 8TH GRADE:** (number of students 60-80/program) [# of teachers]

**Project Accelerate**: 6th grade summer school - Failed 2 or more core courses, attendance, recommendation [4+subs]

**Project Accelerate**: 7th grade summer school - Failed 2 or more core courses, attendance, recommendation [4+subs]

**EL Reading Camp**: 5th grade EL (LEP) students (incoming 6th) - LA teacher recommendation [3+subs]

**EL Writing Camp**: 6th grade EL (LEP) students (incoming 7th) - LA teacher recommendation [3+subs]

Administrator and coordinator: Summer JH Administrator

Location: **Deepwater JH Campus**

Session Date: June 3 – June 28 (16 days)

Days: Monday-Thursday

Bus arrival: 7:30 a.m.

Breakfast: 7:30-7:50 a.m. at \_\_\_\_\_\_\_\_\_\_\_\_

Student Session: 8:00 am - 11:40 am

Lunch: 11:40 - 12:00 p.m. at \_\_\_\_\_\_\_\_\_\_\_

Bus departs campus: 12:00

Teacher Hours: 7:30 am - Noon

-Teacher Work Day: May 31 8:00 am - 12:00 pm (After exchange days)

**Student Success Initiative (SSI):** 8th grade TEA Requirement - Student who did not pass Reading STAAR and/or Math STAAR. If failed both tests, student attends morning and mid-morning sessions. [6-7 teachers]

Administrator and coordinator: JH Administrator

Location: **Deer Park High School – North Campus**

Session Date: June 5- June 24 plus 2 testing days

Days: Monday-Thursday

Bus arrival: 7:30 a.m.

Student Session(s): 8:00 a.m.-10:00 / 10:00 - 12:00 pm \*Change to align with NC Summer School Hours?

Retest Days: June 25 (Math) / June 26 (Reading) – Each JH Admin organizes testing materials, enters testing materials in Test Hound, monitors testing, and returns materials to the District testing coordinator.

Teacher Hours: 7:30 am - 12:30 pm

-Teacher Work Day: May 31 or June 3 8:00 am - 12:00 pm (After exchange days)

* Coordinating JH Campus will: Hire teachers, organize groups/rotations, communicate with NC regarding rooms/areas needed, orders/provides/distributes supplies, set-up rooms, and develop curriculum.
* North Campus will: House and manage the program and arrange transportation.

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**JULY**

**AVID Math Summer Bridge:** 5th-8th grade AVID students – by AVID/Math teacher recommendation

[8-9 teachers + subs]. Most students from DWJH and BJH – few from FJH and DPJH. Student class size: 24/class. Staffing 2 teachers for 5th-6th grade / 3 teachers for 6th-7th grade / 3-4 Teachers for 7th-8th Grade. Previous staff that have worked as teachers or subs: K. Dungan, K. Stiles, D. Marsalis, S. Cromeens, M. Matuszewski, M. Lawrence, J. Nguyen, R. Gainey, K. Hart, T. Milliorn.

Administrator: JH Administrator and Lisa Meyer, District Coordinator

Location: **JH Campus**

Session Date: July 9 – July 24 (12 instructional days)

Days: Monday – Friday

Bus arrival: 7:30 a.m.

Breakfast: 7:30-7:50 a.m. at \_\_\_\_\_\_\_\_\_\_\_\_

Student Session: 8:00 a.m. - 2:30 p.m.

Lunch: 11:30 -12:00 p.m. at \_\_\_\_\_\_\_\_\_\_\_\_\_

Bus departs campus: 2:00 p.m.

Teacher Hours: 7:30 a.m. - 2:30 p.m.

-Teacher Work Day: July 8 7:30 am-3:00 pm

**8TH GRADE TRANSITION – DPHS - NORTH CAMPUS:** 8th grade - Required if failed 2 or more core courses.

Administrator: HS Administrator

Location: **Deer Park High School – North Campus**

Session Date: July \_\_\_\_ - July\_\_\_\_

Days: Monday - Thursday

Student Session: 8:00 a.m. - 1:30 p.m.

Cost: $175 ($50 - Reimbursable for students with F/R Lunch)

HS Course Credit: Earn 0.5 elective credit

Teacher Hours: 7:30 am - 2:00 pm

-Teacher Work Day: July \_\_\_\_ 8:00 a.m. - 12:00 p.m.

***Eight grade Notes:***

*If fail Cycle 2 (May Retest): Student must attend SSI in June if they failed 2 or more core classes, and the student may attend July transition school by recommendation.*

*If fail Cycle 3 (June Retest): Intervention is required by the state. It is mandatory that the student take 8th Grade Transition summer school.*

***9th Grade Notes:***

*If student failed LA, Math, or STAAR, student is placed in remedial class (Reading/Writing/MAPS). A flex class will not be a requirement.*