**Special Education Department Chair Agenda**

**February 7, 2019** - [**www.deerparksped.weebly.com**](http://www.deerparksped.weebly.com)

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| **Topic** | **Issues** | **Notes** |
| **Special Ed Updates** | Special Educator Articles  Restraints and Seclusion article |  |
| Medicaid Billing- ESHARS | -We lost money for students who were not billed on prior to Oct. 1st  - Time defaults to 6-6:05 so verify your times  - Have to have a minimum of 8 minutes for us to get paid for billable services | BILL EACH MONTH!!  This info was shared in an email from Paula Pereira. |
| ARD/ESPED Procedures | * Operating Guidelines- purchased an online program and will be updating throughout the year and summer * ARDS Processed and to parents within 2 weeks * UPDATE & ARCHIVE goal progress at end of each 9 weeks | **\*\*Teacher Updates/Changes made no later than the end of the next school day following the ARD** |
| IEP Goals | * Align with areas of critical need from PLAAF: * TEKS Based IEP Goals…What does that mean to you? * What do you do with un-masterd goals at end of year? | \*\*Updated IEP goals from previous year need to be taken to the current year Annual ARD meeting to turn in to Assessment staff. |
| STAAR/EOC | * Make sure that Testing pages are accurate * GET RID of OLD stuff * Project for next year | -include accommodations for current & projected year |
| BMK & CBA Tracking | Are you tracking or graphing benchmarks and CBAs? | -a form is on the Weebly |
| STAAR Alt 2 | Training deadline: March 15  -Preview: March 18-March 29  -Assessment: April 1-April 23  (Trained STAAR Alt & TELPAS Alt Feb. 6th) | Region 4- <http://www.esc4.net/specialeducation/low-incidence-disabilities>  STAAR Alt – released tests <https://tea.texas.gov/Student_Testing_and_Accountability/Testing/STAAR_Alternate/STAAR_Alternate_2_Released_Test_Questions/> |
| Purchase Orders | * Must include S&H with total * Turn packing slips in to Carol Carter   DEADLINES: Feb. 8th – Elementary/PPCD | * Turn in Kroger receipt and yellow form   Supply orders pay attention to your due dates |
| Jan. 24 & 25 | Feedback on: Accommodations & Levels of Support |  |
| Documenting Accommodations | Skyward Gradebook Comments section  \*will working with Sue Pike to create dropdown of accommodation options. |  |
| Special Education Staffing & Positions 19-20 | SC: Co-Teacher & SLC teacher  DPE: SLC/SLS teacher | Elementary - February 21st  Secondary - April 5th |
| Transition Days | * ECC to elementary * PWE to DWE * Elementary to Jr High * Jr High to HS | -April 18th JH/HS Transition Day: 8:00-DWJH, 9:15-DPJH, 10:30-FJH, 1:00-BJH & 2:15 NC-SC  -Each campus needs to meet with their feeders to discuss students (invite Michele and Misti) |
| CPI | Full Course Trainings:  April 23rd , July 9th  Refresher Course Trainings:  May 7th: 12:00—3:00  May 31st : 8:30-11:30 & 12:30–3:30 | \*The summer trainings on May 31st and July 9th can count toward exchange days. |
| Consultant Dates | Hope - PASS: Feb. 11 DWJH AM / FE PM  Sharon Azar – March 1st: admin training  March 28 & 29: Co-Teach Observations  Susan Catlett – Feb. 2o, March 7, April 4, May 2nd end of year wrap-up |  |
| Tentative  ESY dates | Monday – Thursday:  JH/HS- 8:30-11:30 & Elem: 8:00-12:00  Workday: June 13  Session 1: June 17-20 , 24-27  Session 2: July 8-11, 15-18  -Elementary location has not been determined  -Secondary will be at North Campus | -Students can attend 1 session or both  -Staff can request to work 1 session or both  - regression & recoupment data/ loss of critical skills see description from operating guidelines  - Deadline for ESY Paperwork May 8th – turn in to Paula Pereira  -Secondary: Social Skills Camp  *JH SSI Summer School document on Weebly* |
| Rti Academics Protocol | Elementary Please stay after for a few minutes! – Denise Batchelor |  |
| Schedules | Please send updated:  Case Manager List  Student List  Teacher & Para Schedules |  |
| Burning Questions | ??????? |  |

Celebrations!