**Special Education Department Chair Agenda**

**October 25, 2017**

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| **Topic** | **Issues** | **Notes** |
| **Breakfast & Welcome!** |
| Legal Issues & more | - SE Director Meeting-GCASE Fall Forum:  |  |
| AssistiveTechnology | -Documenting AT in esped-speech to text-Readworks.org | <https://www.surveymonkey.com/r/HarveyAT>[https://deerpark.schoolobjects.com//forms/public/welcome.aspx?sid=053f9c67-9216-4b31-92f4-4f29e41ff761&orgid=35ae6967-15d3-4919-b430-6475e7fc46d3](https://deerpark.schoolobjects.com/forms/public/welcome.aspx?sid=053f9c67-9216-4b31-92f4-4f29e41ff761&orgid=35ae6967-15d3-4919-b430-6475e7fc46d3) |
| New Student Transfer Paperwork | -folders from Denise Batchelor |  |
| Neurodiversity in the Classroom | -Stephanie Rainer |  |
| Department Chair Responsibilities | -Meet at least 1-2 times per month with team to disseminate campus and district information-Sign in sheet to document training  |  |
| Continuum of Services | -Core Plus More-All Students are General Ed Students some receive Special Education Services | - shared with Elementary principals- will share at JH and HS principal meetings |
| Special Education 101 | -IEP goal development/PLAAFP (Region 20)-Schedule of Services-Acc/Mod -80% mastery expected-Transportation- March-IEP Amendments – on Weebly, but will add to Canvas for easy access | -All documents are in Canvas |
| STAAR | -TETN Changes (Robert Meyer handout)-Address current **and** next year in eSped-Oral Admin (students change level of support) | \*HS re-testers for December still use the 2017 accommodations |
| STAAR Alt 2 | -Preview: March 19-March 30-Assessment: April 2-April 20-17-18 Educator Guide on-line TEA-New Test Admin Manual not yet posted-Allowable Accommodations-Participation Requirements-Change to Medical exemption | -We will schedule a meeting with SLC teachers & anyone who administers STAAR Alt |
| Benchmarks & CBAs | -Office 365 Site/Elem – S Drive-Oral Administration- Snap & Read??? For Math, Science, SS |  |
| Universal Screener/Progress Monitoring | Elementary – Star Ren (reading & math)Junior High – MSTAR/Star Ren  | -JH- math Universal = MSTAR, PM = STAR RenReading Universal & PM = STAR Ren (can still use Aims web to monitor reading fluency) |
| eStar (esped) | -DRAFT- ONLY for Annual ARD (not initials) & you need to notify other ARD participants when starting a draft-Archiving – correct folders-phone contacts – Archive at the end of the year and delete so the next year starts over |  |
| SLPs | -Not on DCs monitoring lists-Jennifer Hartis is the Lead Speech Path and Pam McClean is their primary supervisor | -they do provide instructional services, but also function as assessment staff.-they do not perform all the same responsibilities as teachers |
| Updating Goals & Objectives | -Who updates related services in esped?-Collaborative Approach (MDT)-consideration for AI, VI and SI … Updating IEP goals/objectives |  |
| Child Outcome Summary Form | * Students ages 3-6yrs old
* Complete in eSped
* Handouts:

1. Decision Tree for summary rating discussions  2. SPP Indicator 7: Early Childhood outcomes facts and questions |  |
| Para In-Service Reflection | * Related Services
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| Region 4- Dyslexia Program | -Pam was given a promo code for a reduced cost-send additional Sped teachers |  |
| Training Dates | -Oct. 31- Snap & Read AM & PM-Oct. 30 & 31- Co-Teach Site visits-Nov. 8th – Translator Training-GCASE December 8, 2017  | October 30th – FJH AM & DWJH PMOctober 31st -  |
| CPI | Full Course Trainings: November 30th, January 30th, April 24thRefresher Course Trainings: January 9th 12:00—3:00May 1st 8:00-11:00 | We will have at least 1 full and 1 refresher during the summer.  |
| Purchase Orders | * Must include S&H with total
* Turn packing slips in to Carol Carter
 | * Turn in Kroger receipt and yellow form
* Supply orders due by January 12,2018
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| Unique Learning | * User Accounts
* All expire in December, but Karen Page has already renewed
 |  |
| Para & Teacher Schedules | * Updated student lists and staff schedules (send at end of each 9 wks)
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| Burning Questions or Needs | ??????? |  |

