

Entering Accommodations into the Comment Field in the Gradebook

Comments can be entered for the Student Assignments in the Score Entry area.

The Comment field is a “free-form” entry.

Several recommended comments are shown in the picture below.

**The Comment field “remembers” the comment text that you have previously entered.

The screenshot shows the Gradebook interface. On the left, there's a sidebar with 'DW - Daily Work 40%' and 'Lesson 2 Reflections'. The main area displays a table with columns: 'Score', 'Special Code', 'No Count', 'Missing', and 'Comment'. The table has several rows with scores and special codes. A red circle highlights the 'Score Entry' button on the right, with arrows pointing to the 'Comment' field in the table rows.

Score	Special Code	No Count	Missing	Comment
83	MOD			Modified Assignment
0				
95	ACC			Oral Administration
*	ACC			Extended Time
100				
85	MOD			Modified Test
100				
90	ACC			Calculator

Besides the “COMMENT” field, you can enter the Special Code of MOD or ACC for the assignment.

You can enter MOD as a visual reminder that the grade is a Modified Assignment or a Modified Test.

All other types of Modified Curriculum are an Accommodation. Use the ACC special code for those.

The Special Code can be entered.....along with an assignment grade.

The Special Code can be entered.....instead of an assignment grade.

Special Codes	
Code	Description
ABS	Absent
ACC	Accommodation
ASA	Absent School
ACT	Activity
CHT	Cheat
ISS	ISS
LATE	LATE
MOD	Modified Curriculum
N/A	N/A
NGY	Not Graded Yet
NHT	Not Handed In

Special Score Code	
83	MOD
0	
95	ACC
*	ACC
100	
85	MOD
100	
90	ACC