**Special Education Department Chair Agenda**

**November 22, 2019 –** [**www.deerparksped.weebly.com**](http://www.deerparksped.weebly.com)

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| **Topic** | **Issues** | **Notes** |
| Legal Issues & more | - GCASE Fall Forum-Region 4 Director Meeting |  |
| Social Media | -Do NOT post about students or vent about job related topics |  |
| Restraints | -Students in referral process are entitled to the same rights as a SE student. -Document Restraints-MDR | -See the restraint form |
| Campus Visits | * Modified Curriculum training
* Goal Book
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| Lead4ward | Process Standards[www.lead4ward.com](http://www.lead4ward.com) |  |
| eStar (esped) | - Parent Contact Logs | -ARCHIVE & DELETE Every time to avoid having a long list of phone contacts  |
| STAAR Alt 2 | -Training: January 27th 1:30-3:30-Preview: March 16-March 27-Assessment: March 30-April 21, 2020 | \* Students on STAAR Alt are required to have goals AND a min of 2 objectives for all subjects.\*Spend time now reviewing allowable accommodations *(no changes to accommodations can happen during preview window)* |
| STAAR | -Address **current and following** year in eSpedCLEAN OUT OLD ACCOMMODATIONS* For ONLINE Testers – Robert has asked that teacher select the accommodation to the right for those students needing oral administration.
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| Training Dates | GCASE Law Conference: December 13 Secondary Para Training: February 6 |  |
| CPI | Full Course Trainings: January 30th, April 23rd Refresher Course Trainings: January 23: 12:00—3:00April 28: 12:00—3:00 | We will have at least 1 full and 1 refresher during the summer. This has been a great way to earn exchange hours. |
| Purchase Orders | * Campus Deadlines - Remember
* Must include S&H with total
* Turn packing slips in to Heather Bradshaw
 | PO Deadlines are below:* December 13th – ECC,DPE,FME,DWJH,FMJH
* January 31st – PWE,SJE,BJH,SC,WC
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| Para Documentation | *We are coming up on Spring Semester, which means Staffing will be here before you know it. If a para is not good enough for your campus, they are not good enough for any campus.* | \*After staffing in the Spring, if a campus is slotted to lose a para it WILL BE determined based on NEWEST Hired |
| Documentation of Support Services | * Teachers & Paras providing instructional support need to use the form shared previously
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| Rubric | Grading rubric for SLC/SLS |  |



Tell us something GOOD!!

OR

Something you are GRATEFUL for!